

APPLICATION TO RENT-NON REFUNDABLE FEE \$30.00

Kohr Royer Griffith, Inc.
1480 Dublin Road
Columbus, Ohio 43215
Phone: 614-255-9203
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Rent@krgre.com

Office Use Only: Date/Time Received
Fee Paid
Manager Notified
Driver's License
Initials
Written On Board

ONE APPLICATION PER PERSON, UNLESS MARRIED WITH JOINT CREDIT HISTORY

1) Has applicant or spouse been EVICTED in the last 4 years? (If yes, See back side) YES () NO ()
2) Do you own a pet? NO () YES () () CAT () DOG
We have very few apartments that allow pets. Please check to see if your apartment allows them.

Address Applying for Rent\$ Move In Date

Marital Status: Married, Single, Divorced, Separated, US Citizen? YES () NO ()

Applicant's Name: Date of Birth

Daytime Phone: Home Phone: SS No:

Applicant Email Are you a U.S. Citizen? YES () NO ()

Applicant: Drivers License # Spouse Drivers License #

Spouse's Name: Date of Birth

Daytime Phone: Social Security Number:

Spouses Email Is spouse a U.S. Citizen? YES () NO ()

List Occupants/Roommates (Other than yourself) that will be living in this apartment:

Table with 3 columns: Name, Age, Relationship. Multiple rows for listing occupants.

Present Address: City State Zip

Rent \$ Apartment Name/Landlord Phone ()

Address: City: State Zip: Moved In:

Previous Address: City State Zip

Rent \$ Apartment Name/Landlord Phone ()

Address: City State Lived there from To

Applicants Employer: Employment Phone Number ()

Hire Date: Supervisor's Name Monthly Salary (Before Taxes)

Spouse's Employer: Employment Phone Number ()

Hire Date: Supervisor's Name Monthly Salary (Before Taxes)

RENTAL CRITERIA

1. Below are some of the guidelines in our policy manual for renting apartments:
 - A. Eviction within the last 4 years is **automatic disqualification**. Co-signer not an option.
 - B. You can not owe another landlord money within the past 7 yrs. **Automatic disqualification**. Unless Paid in full within 24hrs of submitting application.
 - C. You can not be a sexual offender or have certain criminal convictions. Ask for details if you fall into this category. **Automatic disqualification**. Cosigner not an option.
 - D. You must **gross** 3.5 times the monthly rent and be employed in Central Ohio.
 - E. Applicants with a TransUnion credit score below 600 will be required to get cosigner or pay last month in advance.
 - F. All applicants 18 and over must complete an application and pay the fee.
 - G. If you are not a U.S. Citizen we require a copy of your Passport or Visa.

2. A copy of your driver's license is needed. We prefer to receive that upon receipt of your application. If this is not possible, we must receive it at the lease signing.

3. Completed applications are processed in the order received. To be complete, the application must be filled out in full and signed with a paid application fee. Faxed applications are not complete until the fee is received. If more than one person will be living in the apartment, we will allow up to 24 hours for the additional person(s) to bring in the application and fee.

CONSENT AGREEMENT

I/we do hereby consent to and authorize any representative of Kohr Royer Griffith, Inc Realtors and/or their agents to obtain, verify and exchange information on and reports concerning me as are maintained by, but not limited to: city, county, state, federal law enforcement agencies, credit reporting agencies, present and/or past employers, present and/or past residences. I understand that any information obtained may be considered by Kohr Royer Griffith, Inc. Realtors and/or their agents in their sole discretion, as a factor in decisions they make, with respect to the apartment/house for which I am applying.

Furthermore, I hereby release and hold harmless: agents, owners and affiliates of , but not limited to their officers, directors, employees, agents, law enforcement agencies, credit reporting agencies, present and/or past employers, present and/or past residences, it's officers and employees that shall provide information to Kohr Royer Griffith, Inc. Realtors and/or their agencies upon request, from and against any and all claims, demands suits or expenses arising from or related to the content validity or handling of said reports.

I/we hereby certify that the information contained in this application for lease is accurate, full and complete. Any discrepancy or lack of information will result in immediate rejection of this application. I/we understand that this is an application for an apartment and does not constitute a lease agreement in whole or part. I/we hereby acknowledge **A NON-REFUNDABLE APPLICATION FEE OF \$30.00** to be used in the processing of the application. Once an application is approved a lease must be signed within 48 hours, an apartment can be held for no longer than 2 weeks.

SIGNATURE: _____ DATE: _____

SIGNATURE: _____ DATE: _____

PERSON WE SHOULD NOTIFY IN CASE OF AN EMERGENCY (OTHER THAN ROOMATE(S)) _____

Name: _____ Phone Number: () _____